



Minutes of the Meeting of:

**East Butterwick Parish Council**

**Tue July 9<sup>th</sup> in W. H. Scutt Memorial Hall at 7.30pm**

**Present:** Cllr. D. Clark (**DC**), Cllr. E. Cunnah (**EC**), Cllr. D. Robbins (**DR**)  
PC Clerk D. Gill (**DG**)  
Cllr. Frank Bottamley (**FB**), Cllr. Terence Robbins (**TR**) – co-opted during meeting

**Apologies:** None

**Approve minutes of PC meeting (dd. 14 May 2019)** (60/2019)

**Resolved:** That minutes of PC meeting dd. 14 May 2019 be approved a current record.

**Co-option of councillors to (2) PC vacancies** (61/2019)

Received two written applications for the vacant posts (Ref: 26/2019).

**Resolved:** To co-opt Frank Bottamley and Terence Robbins in line with NLC good practice guide.

**Accounts for payment** (62/2019)

Outstanding: None

Receipts: None

**Audit 2018/2019** (63/2019)

**Resolved:** To apply for AGAR exemption in line with guidance for councils with less than £25k annual spend. **DG** to locate local internal auditor and to contact PKF Littlejohn with regard to exemption.

**Playing field / village hall matters** (64/2019)

The fire extinguishers in the Village Hall are due for replacement.

**Resolved:** Spend of £150 approved for replacement fire extinguishers.

**DR** raised possibility of Caravan Club putting up to 25 caravans on the village field for a small number weekends per year

**Resolved:** **DG** to contact caravan club to obtain further details. No objection in principle. Matter to be passed to Village Hall/Playing Field committee.

**Planning Matters** (65/2019)

None

**Hale and Common** (66/2019)

Currently number of sheep grazing land inadequate.

**Resolved:** **DC** to contact farmer regarding increasing the size of the flock.

**Correspondence**

(67/2019)

J. Staples – letter expressing concern over Burringham flood defences and possible implications for East Butterwick.

**Resolved: DG** to identify and contact whoever is responsible for the project with a request for information.

**Councillors' Reports**

(68/2019)

**DR** raised issue of grass cuttings obstructing footpath. **Resolved: DG** to approach NLC.

**EC** again raised issue of speeding through the village. **Resolved: DG** to investigate options.

**A.O.B.**

(69/2019)

**EC** raised the issue of a contract with the angling club using the pond

**Resolved: DG** to draw up a contract for consideration at the next meeting.

The area surrounding the War memorial is in need of some attention.

**Resolved: EC** to apply weedkiller to the area.

DG 07/19